



DELHI TECHNOLOGICAL UNIVERSITY

(Established by Govt. of Delhi vide Act 6 of 2009)

(formerly Delhi College of Engineering)

Shahbad Daulatpur, Main Bawana Road,

Delhi – 110042

(Academic-PG)

F.No. DTU/Acad-PG/Ph.D Notice-Circular/2019/2022/1341-48

Dated: 22.02.2022

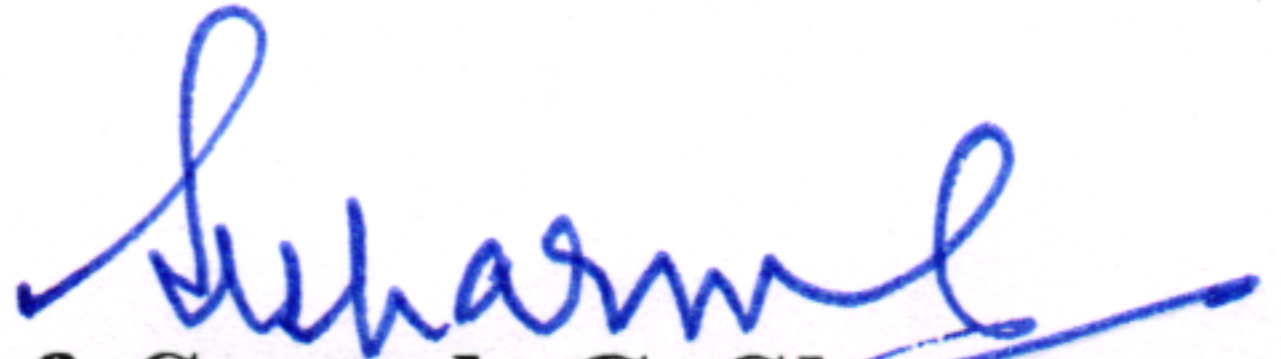
CIRCULAR

All the HoD(s) are hereby requested to instruct the Research Scholars of their respective department to mark the attendance of entry & exit from the Department in the Departmental Attendance Register.

Further, for the purpose of claiming fellowship, the Research Scholars are required to submit a copy of their attendance record alongwith fellowship/stipend claim forms as was submitted earlier. The Research scholars are also required to mention their leave record i.e., leave already availed in the Year and leave availed in the month for which fellowship claimed.

Furthermore, it is also informed that fellowship claims of CSIR/UGC/DTU should reach the Dean (Academic-PG) upto 5th day of every month, otherwise, the claims will be processed next month.

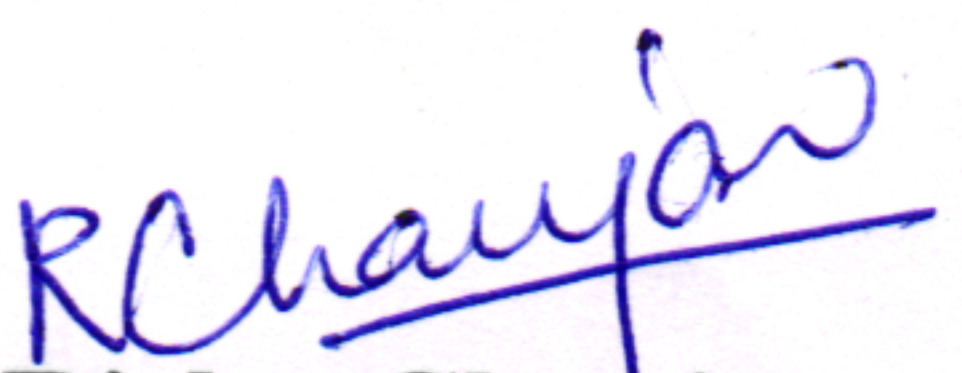
This issues with the approval of the Competent Authority.


Prof. Suresh C. Sharma
Dean (Academic-PG)

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1. PA to VC for kind information of the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information of the Registrar, DTU.
3. Dean (Academic-PG), DTU.
4. All HOD(s) with a request to disseminate the information to the Research Scholars of their respective department.
5. Controller of Finance, DTU.
6. Head (CC) with a request to upload on the DTU website.
7. Guard file
8. Case file


Prof. Rishu Chaujar
Associate Dean (Academic-PG)