DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Main Bawana Road, Delhi-42
Academic-PG

F. No. 104/Fee Con./ACAD PG/2015/2025-26/*12223-231*   Dated: *31*.12.2025

<u>Notice</u>

Subject: <u>Financial Assistance to Students belonging to a low-income group for Post Graduate programs Academic Year 2025-26</u>

Reference: Notice No. 104/Fee con./Acad.PG/2025/11911-917. Dt. 22.12.2025

In reference to the notice under reference and subject cited above, it is hereby informed that all desirous and eligible Post Graduate students of DTU belonging to the lower income group, who wish to seek financial assistance in the form of fee concession for the Academic Year 2025–26, may apply online through the web portal at:

http://stest.dtu.ac.in/feeconcession/2025/feeconcession25-pg-new-final/accounts/login.php

Portal will be Re- active from **31.12.2025 (17.00.00 hrs)**, and the last date for submission of online applications is **20.01.2026 (23.59.59 hrs)**

The criteria and guidelines for granting fee concession are as follows:

ELIGIBILITY:

1. The students whose family income from all known sources is less than Rs. **4,50,000/-** per annum will only be eligible to apply for fee concession.

2. The student should not be involved in any in-disciplinary activity(ies) in the University and unfair Means in examination.

3. Annual fee payment receipt of the respective year.

4. It is clearly mentioned that **fee concession will not be granted to students enrolled in PG programs who are receiving any fellowship or scholarship from any Government organization or institute.** An affidavit confirming the same must be submitted.

5. In the case of M.Tech students applying for a fee concession, eligibility is limited to those who are non-sponsored and enrolled as full-time students.

6. The student should not have any pending back paper/re-appear/supplementary in any of the subjects of previous semesters. In case any student has any pending back paper/re-appear/supplementary in any of the subjects, he/she will not be eligible for Fee concession.

7. The full fee concession may be given to the students a maximum of up to five (05) &% of the sanctioned intake for the particular year in the respective program or equivalent to the number of double; the half fee concession may be granted to the deserving students.

8. The full fee concession will be granted to the wards (up to two children only) of all the Group 'C' employees and half fee concession may be granted to the wards (up to two children only) of all the Group 'B' employees of the DTU/DCE over and above the students' maximum upto five (05) % of the sanctioned intake for the particular year.

9. At any stage, if found that the applicant has submitted wrong and false information, his application will be rejected summarily, and disciplinary action as per rules will be taken against the student.

PROCEDURE:

1. Login at the web portal only through student email id on http://stest.dtu.ac.in/feeconcession/2025/feeconcession25-pg/accounts/login.php. **31.12.2025 (17.00.00 hrs)**

2. Fill up all details as directed on the site.

3. Submit a printed copy of the online-generated application form, along with self-attested copies of the required documents arranged in the specified order. The form must be duly signed by the student and his/her parent(s)/guardian and forwarded through the concerned department.

4. No written application for fee concession will be entertained; only online application will be accepted.

5. The site for the online application will close on 20.01.2026. (23.59.59 hrs) and the hard copy of the application must be complete in all respects, along with the document, and must be submitted to the Academic-PG Section on or before 31.01.2026. Any application received after 31.01.2026 will not be entertained.

DOCUMENTS REQUIRED: A checklist is attached with this letter, which is to be submitted along with the online-generated application and required documents (All Self-Attested) through the concerned department.

(Prof. Rinku Sharma)
Dean (Academic-PG)

F. No. 104/Fee Con./ACAD PG/2015/2025-26/12223-231   Dated: 31.12.2025

Copy to: -

1. PA to the V.C. for kind information of the Hon'ble Vice Chancellor, DTU.
2. PA to the Registrar, for kind information of the Registrar, DTU.
3. **All HoD(s) : with the request to get the notice to be displayed on the Department Notice Board.**
4. Controller of Finance, DTU.
5. Controller of Examination, DTU
6. **Head & COO (CC): - With the request to upload this notice on the (Academic-PG) page of the DTU website.**
7. Chief Warden: With a request to arrange for a display copy of the notice on the hostel notice board.
8. Librarian
9. Guard file

(Prof. Raju Sarkar)
Associate Dean (Academic-PG)

DOCUMENTS REQUIRED (All Self-Attested):

1. Online-generated application form, handwritten application will not be accepted.
2. Income Proof.

   (a) Income certificate issued by SDM/1st class magistrate.
   (b) ITR for the previous financial year in case of the Government. Employee

3. University fee receipt of the current Academic year 2025-26 for which financial assistance is claimed.
4. Copies of all mark sheets of previous semesters.
5. Cancelled cheque or Passbook copy of Bank A/c (major account in the name of the student only)
6. Electricity bills for the six months (Dec. 2025, Nov. 2025, Oct. 2025, Sep. 2025, Aug. 2025, and July 2025)
7. Property Tax receipts/Home rent receipts/Hostel bills (if applicable)
8. Attach bank statements of all accounts of both parents and students for the last year.
9. Copy of Ration card, if any
10. Copy of the death certificate of earning parents, if any
11. Copy of pancard clearly showing the signatures of the guardian of the applicant.