## F.No. 84(117)/ 2021-22/DSW/DTU/

E-Tender Notice

Tender ID: Tender Enquiry No.: F.No. 84 (117)/2021-22/DSW/DTU/ Dated: 11.04.2022 Due Date for Submission: 19.04.2022

Online tenders under Two-Bid systems (Technical & Financial Bid) are invited on behalf of DTU, New Delhi through e-Procurement from the GST Registered experienced agencies fulfilling eligibility criteria for Event Management Services for Engifest 2022.

Name of Event	Event Management Services for Cultural Festival Engifest 2022 in DTU, Rohini
Estimated Cost of the Tender	Rs. 48,50,000/-
Earnest Money Deposit (EMD)	Rs.2,42,500/-
Date of Release of Tender	13.04.2022 at 3:00 P.M.
Last date and time for online submission/ uploading of bids	20.04.2022 at 2.30 P.M.
Date and time for opening of technical bids	20.04.2022 at 3.00 P.M.
Date and time for opening of financial bids of the technically qualified bidders	It will be announced on the above portal after evaluation of technical bid

Note: To participate in E-tendering process, the bidder has to register with Delhi Govt. portal at http://govtprocurement.delhi.gov.in and tender can be seen on university web site www.dtu.ac.in.

## Earnest Money Deposit:

EMD must be submitted through ECS/RTGS/NEFT mode only. This amount shall be refunded in the event of rejection of the bid or alternatively adjusted in respect of successful bidder as part of Performance Guarantee. Bank details for Submission of EMD through RTGS/NEFT as below:

Bank Details:

# In case of RTGS/NEFT mode of payment, Bidders must mention their details in the format given below:

DTU EMD A/C No. : 31046781717 Name of Account Holder : Cultural Council DTU Name of the DTU Bank : State Bank Of India IFSC Code : SBIN0010446 MICR Code : 110002438 Bank Address : Delhi College of Engineering, Bawana Road, Delhi Bank Code : 10446 RTGS Timing : 10:00 AM to 4:00 PM (Monday to Friday) 10:00 AM to 1:00 PM (Saturday)

10:00 AM to 12:30 PM (Saturday)

Details of Bidder(Applicant)				
Account No.				
Name <bidder's name=""></bidder's>	<nit no.=""><name goods="" of=""><closing &="" date="" of<br="" time="">Tender&gt;</closing></name></nit>			
Address	<bidder's address=""></bidder's>			

Bidder must upload the scanned copy of RTGS/NEFT Customer Payment Confirmation along with the Bid & Date of payment (RTGS/NEFT date), before the date and time of closing of the bids clearly visible form failing which tender shall be treated as cancelled.

Time Allowed: 2 Days Schedule of Quantity: As per Annexure - A Terms and Conditions: As per Annexure - B

# **Eligibility Criteria:**

- 1. The agency must be registered for GST
- 2. Agency must have satisfactorily completed at least 1 similar event management contract in any college/university/corporate during last 5 years of value not less than Rs. 15 Lakhs.
- 3. The bidder must have the confirmed availability of the star artists whom the bidder proposes to arrange while submitting the tender conveyed by such artists to the bidder.

Similar contract means providing event management services consisting of hiring of Star Artists of repute from amongst the list attached as Annexure 'D 'along with sound, light, tent and photography arrangement. Similar services must have been provided to any govt. department/autonomous body/PSU/college/university/corporate.

Time Allowed: 2 days Schedule of Quantity: As per Annexure 'A' Terms and Conditions: As per Annexure 'B' Special Terms and Conditions: As per Annexure 'C'

# Documents to be uploaded in the Technical Bid:

- 1. Self-Attested Copy of GST Registration Certificate.
- 2. Earnest money to be deposited for an amount of Rs. 2,42,500/- through RTGS/NEFT/Deamnd Draft (as per the enclosed bank details).
- 3. Acceptance of Terms and Conditions (Annexure-B) and Special Terms and Conditions (Annexure-C) signed by the Bidder with seal.
- 4. Self-Attested Copy of PAN Card.
- 5. Self-Attested Copy of performance certificate issued by the concerned organization where the bidder carried out similar service/contract as required at S.No.2 of the Eligibility Criteria

# Documents to be uploaded in the Financial Bid:

1. Duly filled Financial Bid (Annexure-A).

# **Evaluation of Tenders:**

• Technical Bids: Technical Bids shall be evaluated strictly on the basis of eligibility criteria as prescribed and other requirements as mentioned for technical bid. Any bidder who does not fulfil these requirements shall be disqualified.

• Financial Bids: Financial Bids shall be opened for only those bidders who qualify the Technical Bid requirements. The contract shall be awarded to the bidder whose overall tendered amount [aggregate of all the items] is found to be lowest.

Registrar DTU



## DELHI TECHNOLOGICAL UNIVERSITY (Formerly Delhi College of Engineering) DELHI 110042

# FINANCIAL BID

# Name of Event: Event Management Services for Cultural Festival Engifest 2022 in Delhi Technological University, Shahbad Daulatpur

S. No.	Description of Services	Gross Qty.
Α.	Part - A: Stage & Tent Arrangement during 29 <sup>th</sup> - 30 <sup>th</sup> April 2022.	1 job
1	Erection of 6 feet high 60 feet × 40 feet Main Stage with 24 feet × 8 feet Ramp (including masking and grey matting) made of M.S. pipes and plywood top strong enough to organize various cultural events on it at ENGIFEST CONCERT GROUND for 2 days i.e., from 29th - 30th April 2022 Quantity – 1 job each	
2	Erection of 12 feet high green rooms (White color) of size 30 feet x 30 feet behind the main stage with green carpets including 6 chairs, 1 full length mirror, 2 silent fans, 4 plug points with 2 lights, 2 VIP sofas, and 2 tables for 2 days i.e. from 29th - 30th April 2022. Quantity – 1 no	
3	Erection of 12 feet high green rooms (White colour) of size 15 feet x 15 feet behind the main stage with green carpets including 4 chairs, 1 full length mirror, 2 silent fans, 4 plug points with 2 lights, 2 VIP sofas, and 2 tables for 2 days i.e. from 29 <sup>th</sup> - 30 <sup>th</sup> April 2022. Quantity – 3 no	
4	Erection of 6 feet high 25 feet × 40 feet Stage (including masking and grey matting) made of M.S. pipes and plywood top strong enough to organize various cultural events on it at ENGIFEST NIRVANA STAGE for 2 days i.e., from 29 <sup>th</sup> - 30 <sup>th</sup> April 2022. Quantity – 1 job each	

5	Hiring of 250 single seated cushion chairs with seat and back covers for 2 days i.e. from 29 <sup>th</sup> - 30 <sup>th</sup> April 2022.
	Quantity – 250 each
6	Hiring of 25 three seater cushioned VIP sofas for 2 days i.e. from 29th - 30th April 2022
	Quantity – 25 each
7	Hiring of 150 no. 5 feet x 2.5 feet wooden tables with covers, butter paper and frills for 2 days i.e. from 29 <sup>th</sup> - 30 <sup>th</sup> April 2022
	Quantity – 150 each
8	Erection of 30 12 feet high stalls of size 15 feet x 15 feet for food city for 2 days i.e. from 29th - 30th April 2022
	Quantity – 30 each
9	Hiring of 50 standard size single Bedding (consisting of one mattress, one bed sheet, one blanket and one pillow) for 2 days i.e. from 29th - 30th April 2022
	Quantity – 50 each
10	Hiring of 250 feet x 20 feet green carpet for 2 days i.e. from 29th - 30th April 2022
	Quantity – 5000 feet square
11	Provision for 150 Halogens lights for 2 days i.e. from 29th - 30th April 2022
	Quantity – 150 each
12	Provision of 500 feet x 15 feet off-white LED steel wired Mesh along with electrical wires for connections for 2 days i.e. from 29th - 30th April 2022
	Quantity – 7500 ft square
13	Suitable capacity of 4 set silent Diesel Generator for occasion for fest function in ENGIFEST CONCERT GROUND and NIRVANA STAGE including diesel during the function with operation for 2 days i.e. from 29th - 30th April 2022
	Quantity - 4

14	
	Erection of 50 feet x 50 feet High Density Polyethylene Sun Shade Sail Rectangle canopy to cover OAT for 2 days i.e. from 29th - 30th April 2022
(	Quantity – 1 each
:	Erection of 30 feet x 40 feet High Density Polyethylene Sun Shade Sail Rectangle canopy to cover NIRVANA stage for 2 days i.e. from 29th - 30th April 2022
(	Quantity – 1 each
	Provision of 100 extension wires and extension boxes (With at least 3 outputs per extension) for 2 days i.e. from 29th - 30th April 2022
	Quantity – 100 each
	Hiring of 10 km running rice lights [Yellow color] along the pathways of the university and other locations for 2 days i.e. from 29th - 30th April 2022
(	Quantity – 1 job each
	Provision to provide a healthy refreshment [1 drink, 1 snack, and 1 dessert] to judges, participants, bouncers, security guards, volunteers, and workers twice a day for 2 days i.e. from 29th - 30th April 2022
	Quantity: Twice a day
	Provision to provide 5 mobile toilets & 5 Urinals with proper flush and separate water & waste storage tanks facilities, with proper lighting connections, systematic drainage systems etc. for 2 days i.e. from 29th - 30th April 2022
	Quantity - 5 + 5
	Provision to provide main Stage Backdrop With Text & Logo on Iron Frame, 40 x 25 ft. etc. as the required direction of Engineer-In- Charge for 2 days i.e. from 29th - 30th April 2022
	Quantity: 1
·	Provision to erect 4 no. 8ft x 5ft x 5ft Aluminium Kiosk for purpose of "Helping booth" fully equipped with medical and first -aid kits at ENGIFEST concert ground and OAT for 2 days i.e. from 29th - 30th April 2022
1	Quantity: 4

21	Provision to provide 100 mist fans [Both standing and hanging] around the campus with enough water supply and electrical wire for making connections as per required for 2 days i.e. from 29th - 30th April 2022 Quantity: 100	
00		
22	Provision to provide 30 no. foot operated hand sanitizer dispenser, and sanitizer bottles for 2 days i.e. from 29th - 30th April 2022	
	Quantity: 30	
23	Provision to provide ropes, zip-ties, metal wires, pliers, and other miscellaneous tools for 2 days i.e. from 29th - 30th April 2022	
	Quantity: As per requirement	
В.	Part - B: Security and barricading Arrangement during 29 <sup>th</sup> -30 <sup>th</sup> April 2022	
24	Provision to provide walkie-talkies with appropriate signal transmitting station	
	Quantity: 20	
25	Provision to provide high quality QR code reader with appropriate signal transmitting station	
	Quantity: 20	
26	4 ft high Mojo Barricading [A combination of T and Y shaped barricades] in front of the main stage for 2 days i.e. from 29th -30th April 2022	
	Quantity – 2200 running feet	
27	4ft high MS Barricading for 2 days i.e. from 29th -30th April 2022	
	Quantity – 4200 running feet	
28	20 ft high Bamboo along with stainless steel sheets barricading around ENGIFEST's CONCERT GROUND boundary, checkpoints, and university's main boundary, for 2 days i.e. from 29th - 30th April 2022	
	Quantity – 5200 running feet	

29	Hiring of 20 feet high black masking for 2 days i.e. from 29th - 30th April 2022 Quantity – 5200 running feet	
30	Provision to provide high quality metal detectors with appropriate connections	
	Quantity: 10	
31	Hiring of 75 bouncers [65 male + 10 female] for security purposes at main gate, concert ground, nirvana stage, and various other locations for 2 days i.e. from 29th - 30th April 2022	
	Quantity – 75 each	

C.	Part - C: Sound & Light Arrangement during 29 <sup>th</sup> to 30 <sup>th</sup> April 2022				
32	Sound Arrangements for the Main Stage for 2 days i.e., from 29th - 30th April 2022 consisting of the following:				
	L'Acoustics Main: K2, K1 & V-Dosc	40			
	L'Acoustics Delay + Offstage: Kara,dV-Dosc Kudo	40			
	L'Acoustics KARA Cabinet	6			
	L'Acoustics SB-18 Cabinet	2			
	L'Acoustics LA8 Amplifier	2			
	L'Acoustics KS28 Sub-woofer	20			
	DJ Table set up as required by the artist. The Dj table should be a solid clean level surface with dimension of 3m (width) x 0.9m (depth) 1m (height). The height for the DJ booth MUST BE 110cm (incl. CDJs).	1			
	Pioneer DJM-900 Nexus 2 Mixers	1			
	Pioneer CDJ-2000 Nexus 2	4			
	Corded Mics [Shure] <ul> <li>SM57</li> </ul>	10 + 10			

	M68	
C	J 2000 Nexus Console	4
Di	gital MIXER AVID SC-48	1
Di	gital Audio Mixer	1
DI	Boxes	As per artist requirement
	iitar Amplifiers, Bass Amplifiers, Happenplifiers, Happenplifiers, Lead Amplifiers and Cab	
Cc	mpressors/Limiters	As per artist requirement
Nc	ise Gates	As per artist requirement
In	Ear Monitor	As per artist requirement
Ins	struments	As per artist requirement
Ins	struments Mics	As per artist requirement
Ligh day	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par	Main Stage for a period of 2 consisting of the following: Quantity 70
Ligł day	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par)	Main Stage for a period of 2 consisting of the following:
Ligł day	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par	Main Stage for a period of 2 consisting of the following: Quantity 70 40
Ligh day 1 2 3 4 5	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams	Main Stage for a period of 2 consisting of the following: Quantity 70 40 45 20 6
Ligh day 1 2 3 4 5 6	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder	Quantity       70       40       45       20       6       15
Ligh day 1 2 3 4 5 6 7	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe	Quantity       70       40       45       20       6       15       10
Ligh day 1 2 3 4 5 6 7 8	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO	Quantity       70       40       45       20       6       15       10       1
Ligh day 1 2 3 4 5 6 7 8 9	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO Follow Spot	Main Stage for a period of 2 consisting of the following:Quantity704045206151012
Ligh day 1 2 3 4 5 6 7 8 9 10	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO Follow Spot Bubble Machine	Quantity       70       40       45       20       6       15       10       1       2       8
Ligh day 1 2 3 4 5 6 7 8 9 10 11	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO Follow Spot Bubble Machine Haze/Fog Machines	Quantity       70       40       45       20       6       15       10       1       2       8       4
Ligh day 1 2 3 4 5 6 7 8 9 10 11 12	at and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO Follow Spot Bubble Machine Haze/Fog Machines CO2 Jets	Quantity       70       40       45       20       6       15       10       1       2       8       4
Ligh day 1 2 3 4 5 6 7 8 9 10 11 12 13	at and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO Follow Spot Bubble Machine Haze/Fog Machines CO2 Jets Confetti Shots	Main Stage for a period of 2 consisting of the following:Quantity70404520615101284420
Ligh day 1 2 3 4 5 6 7 8 9 10 11 12	nt and LED Arrangements for the s i.e. from 29th to 30th April 2022 Items LED Par Par Can (Warm Par) Sharpie Moving heads Wash Laser Beams Blinder Strobe Digital Avolite Mixer/MO Follow Spot Bubble Machine Haze/Fog Machines CO2 Jets Confetti Shots Ribbon Shots	Quantity       70       40       45       20       6       15       10       1       2       8       4

17	4-sided aluminium Truss (Design as finalized by the team and of size- 66 ft. x 46 ft. x 20 ft.)	1	
18	Centre LED 14 feet x 8 feet screen with dynamism and clarity	2	
19	A riser for the centred LED screen: (14ft x 4ft x 2ft)	2	
20	Side LED Wings 6 feet x 10 feet with black masking (6 wings) for maximum visual impact.	6	
21	Side LED screens on goal post truss 8 ft x 6ft perfect for corporate meeting and events, where our presentation can be visible from various angle and from a distance	2	
22	LED Wall - 500 sq. ft. (Design of LED wall may change on all the 2 days)	1	
23	Large CO2 Confetti Blowers each w/ 1 (One) 50lb CO2 Tank	4	
24	Stadium shots Extreme Streamer Cannons	4	
25	CO2 Heads w/ 2 (Two) 50lb CO2 Tanks per head for approx. 90 seconds of CO2.	6	
26	Stage Flame Jet with enough gas for the whole show. Each Jet must have his own Stage Flam Spary Can 400ML	6	
27	Wave Flamaniac Flames with enough fluid for the whole show	4	
28	Sunshine Liquid 30' Flame Units	3	
29	STAGE PYRO SYSTEM - 2 (Two) Cues of 8 x White Comets with Tail - 2 (Two) Cues of 8 x Red Comets with Tail - 2 (Two) Cues of 8 x Green Comets with	1	
	Tail - 2 (Two) Cues of 8 x Blue Comets with Tail - 2 (Two) Cues of 8 x White Mines with Tail		
	<ul> <li>2 (Two) Cues of 8 x Red Mines with Tail</li> <li>2 (Two) Cues of 8 x Green Mines with Tail</li> <li>2 (Two) Cues of 8 x Blue Mines with Tail</li> </ul>		
	<ul> <li>- 2 (Two) Cues of 8 x 30" Silver Gerbs</li> <li>- 2 (Two) Cues of 8 x 1" Silver Gerbs</li> <li>ROOF PYRO SYSTEM</li> <li>- 2 (Two) Cues of 8 x White Comets with</li> <li>Tail</li> </ul>		
	- 2 (Two) Cues of 8 x Blue Comets with Tail		

	Tail - 2 (Two) (	Cues of 8 x Wh Cues of 8 x Red Cue of 8 x 10 S	d Mines with			
	Concussiv					
D.		d Light Arrangem to 30th April 2023				of 2
	ITEMS	(	QUANTITY IN N	UMBERS		7
		OAT	NIRVANA STAGE	AUDI	Total Qty.	
	Loudspeakers	Linear HDL-20 RCF	Linear HDL- 20 RCF	Linear HDL-20 RCF	20	
		Qty. 8	Qty. 8	Qty. 4		
	Bass Subwoofers	Base 8006 RCF <b>Qty. 4</b>	Base 8006 RCF <b>Qty. 4</b>	Base 8006 RCF <b>Qty. 2</b>	10	
	Monitor	Monitor RCF/JBL <b>Qty. 6</b>	Monitor RCF/JBL <b>Qty. 6</b>	-	12	
	Mixer	Digital MIXER AVID SC-48 <b>Qty. 1</b>	Digital MIXER AVID SC-48 <b>Qty. 1</b>	Digital MIXER Si impact <b>Qty. 1</b>	3	
	Guitar AMP	Guitar amp FENDER TWIN REVERB <b>Qty. 1</b>	Guitar amp FENDER TWIN REVERB <b>Qty. 1</b>	-	2	
	Bass amp	Bass Amp MARK BASS/HARTKE <b>Qty. 1</b>	Bass Amp MARK BASS/HART KE <b>Qty. 1</b>	-	2	
	Keyboard amp	Keyboard amp KC-550 Roland <b>Qty. 1</b>	Keyboard amp KC-550 Roland <b>Qty. 1</b>		2	
	Mics	Shure SM-58 Mics <b>Qty. 10</b>	Shure SM- 58 Mics Qty. 10	-	20	
		Shure SM-57 Mics <b>Qty. 10</b>	Shure SM- 57 Mics <b>Qty. 10</b>	-	20	
		Sennheiser EW 500 G4-945 [Cordless] Qty. 4	Sennheiser EW 500 G4- 945 [Cordless] Qty. 4	-	8	
		Sennheiser in- ear EW-IEM G4 <b>Qty. 4</b>	Sennheiser in-ear EW- IEM G4 <b>Qty. 4</b>	-	8	

	Mic stand	Mic stands Qty. 20	Mic stands Qty. 20	Mic stands	50	
	Drum set	Pearl master DRUM SET	Pearl master DRUM SET	Qty. 10 -	2	
		Qty. 1	Qty. 1			
	Keyboard stand	Keyboard Stand Qty. 1	Keyboard Stand <b>Qty. 1</b>	-	2	
	Guitar stand	Guitar Stand Qty. 3	Guitar Stand Qty. 3	-	6	
	Notation stand	Qty. 2	Notation Stand <b>Qty. 2</b>	-	4	
	Sound Board	1x8 Line	1x24 Line	1x8 Line	3	
	Mic	-	-	PODIU M MIC Qty. 2	2	
		-	-	Shure mics Qty. 10	10	
		-	-	Foot mics Qty. 10	10	
	Side Fills (JBL SRX 725)	Side Fill Top JBL/ RCF/ Adamson	Side Fill Top JBL/ RCF/ Adamson	-	4	
		Qty: 2	Qty: 2			
	Noise gates			Qty: 4	4	
	DI Boxes			Qty: 5	5	
	Truss - U shaped Truss	Qty: 1	Qty: 1	-	2	
	Par can	Qty: 15	-	-	15	
	Moving heads	Qty: 5	-	-	5	
	Haze machine	-	Qty: 5	-	5	
	Sharpee	-	Qty: 5	-	5	
	Blinder	-	Qty: 2	-	2	
	Lights	-	2 x 4 LED Par Lights (T sets of 4 lights each with console, only for day 2)	-	2 T-sets	
			Qty: 2 x 4			
E.	Part E. Star Nig	ht Live Perform	ance on Day	v 1 (29 <sup>th</sup> )	April 2022)	
	The bidder shal depending upor		ar Night on 2 of the artist	29 <sup>th</sup> April on the d	2022	

<ol> <li>Ayushmann Khurrana</li> <li>Farhan Akhtar</li> <li>Amit Trivedi</li> <li>Shankar Ehsaan Loy</li> <li>Arijit Singh</li> <li>Pritam</li> <li>Sunidhi Chauhan</li> <li>Shreya Ghoshal</li> <li>Badshah</li> <li>AP Dhillon</li> </ol>	
Note: The Star Artist shall perform at the Main Stage of DTU on 29 <sup>th</sup> April 2022. The Rates for the star performance are inclusive of the fee of the artist, travelling charges, boarding, food, personal security, additional sound/light requirements (if any) etc. all complete and nothing extra shall be payable on any account.	
The bidder shall arrange the headliner for Humor Fest on 29 <sup>th</sup> April 2022 depending upon the availability of the comedian on the day, by live performance of any one of the following artists: 1. Akash Gupta 2. Abhishek Upmanyu 3. Rahul Subramaniam 4. Zakir Khan 5. Anubhav Singh Bassi	
Note: The Star Artist shall perform at the OAT of DTU on 29 <sup>th</sup> April 2022. The Rates for the star performance are inclusive of the fee of the artist, travelling charges, boarding, food, personal security, additional sound/light requirements (if any) etc. all complete and nothing extra shall be payable on any account.	

Note: Rates quoted above by the bidders shall be total of whole job as covered in Part A, Part B, Part C, Part D and Part E for the complete period as mentioned above.

TOTAL of Part A, Part B, Part C, Part D and Part E:

(In Figures) \_\_\_\_\_\_Rs (in words) \_\_\_\_\_\_

#### DELHI TECHNOLOGICAL UNIVERSITY (Formerly Delhi College of Engineering) DELHI 110042

#### TERMS AND CONDITIONS

#### Name of Event: Event Management Services for Cultural Festival Engifest 2022 in Delhi Technological University, Shahbad Daulatpur

- 1. The prices are net including cartage loading, unloading, GST etc. and nothing extra shall be payable on any account.
- 2. Any tender with incomplete information or quotes is liable to be cancelled.
- 3. The quantities in the tender are approximate and may vary depending upon the actual requirement at the time of execution. However, any deviation, if required, shall be carried out only after instructions in writing from the DSW office. The payment for such deviations shall be made or deducted at the contract rates.
- 4. The material shall be of specified quality.
- 5. Applications without earnest money shall be rejected out rightly.
- 6. An Advance payment of Rs. 4,50,000 shall be made to the contractor for booking of Celebrity Artists. 95% of the remaining amount payable under the contract will be paid to the service provider via Cheque/Demand Draft on the 2<sup>nd</sup> Day i.e. 30<sup>th</sup> April 2022 after successful completion of the Star performances. Remaining 5% payment will be made within 15 working days of the successful completion of the event.
- 7. If the agency fails to provide the service to the satisfaction of the UNIVERSITY such as inferior quality of service, failing in providing the mentioned services in part or full in time, DTU can impose suitable penalty and in such case decision of Vice Chancellor, DTU shall be final and binding on the contractor.
- 8. In case, the service provider to whom the contract is awarded refuses to perform the contractual obligations, the Performance Guarantee of such person shall be forfeited absolutely, and such person shall be blacklisted from participation in tenders at DTU in future.
- 9. No tools and plants shall be issued by DTU.
- 10. DTU will provide uninterrupted power supply during the event i.e. from 29.04.2022 to 30.04.2022 free of cost.
- 11.DTU reserves the right to cancel the tender and service order in full or part before the date of start and no compensation shall be entertained in such circumstances.
- 12. All the necessary safety precautions shall be taken by the service provider while providing services.
- 13. The contractor shall indemnify DTU against any accident causing any financial loss or injury and/or loss to the contractor or his workmen while providing the services.
- 14. The successful bidder to whom Letter of Intent is issued shall furnish the performance guarantee for an amount of Rs. 1,45,500 only in the form of Fixed Deposit Receipt or Bank Guarantee from a scheduled bank in the favour of the Registrar, DTU. The said PG shall be released after successful completion of the event. The Earnest Money Deposit of the successful bidder to whom the contract is awarded shall be converted into performance guarantee and he/she shall be required to furnish only the remaining amount of Rs. 45,500 only in the form of Fixed Deposit Receipt or Bank Guarantee for the purpose of performance guarantee. The said PG shall be released after successful completion of the event.

contractual obligations successfully the performance guarantee shall be liable to be forfeited absolutely.

- 15. If any bidder withdraws his bid after submission of bid, the earnest money deposit of such bidder shall be forfeited absolutely.
- 16.All installations as given in ANNEXURE-A shall be put in order by 08:00 AM on 29/04/2022 or as mentioned otherwise.
- 17. All bidders irrespective of their status as MSME or otherwise are required to furnish the EMD for an amount of Rs. Two lakh forty two thousand five hundred as per the bank details provided in the tender document.

Registrar DTU

I have read all the above-mentioned terms and conditions and accept them and unconditionally for providing the service.

Signature and Stamp of the Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

# Special Terms and Conditions

- 1. Besides the contract amount, the service provider shall be entitled to raise sponsorship from the corporate/government organizations. However, no sponsorship advertisement shall be allowed from the manufacturers or traders of alcoholic liquor, tobacco and tobacco products, betting, gambling etc. at any cost. Besides this, DTU reserves the right to enter into sponsorship contracts separately for this event. The service provider providing event management service under this contract, therefore, shall NOT have exclusive rights to sponsorship.
- 2. The whole event is meant for the DTU students, faculty, officers, and staff of DTU or other guests invited by DTU authorities only. The bidder can neither sell tickets nor issue passes to anyone and nor can he extend any sort of invitation to anyone whosoever for any of the events being organized at DTU campus during the contract period.
- 3. The erection of hoardings, banners, flexes etc. inside DTU campus will be carried out in consultation with the Estate Officer, DTU.
- 4. The bidder is advised to visit the campus before quoting the rates to access the scope of work and site conditions.
- 5. Neither direct advertisements nor proxy advertisements for any liquor or tobacco product or any other banned item shall be allowed inside the DTU campus. Besides this, hoardings, banners or flexes containing obscene contents shall not be allowed for display.
- 6. The bidder shall have to remove all his material including advertisement on or before 01/05/2022.
- 7. The bidder shall ensure that there is no loss or damage to any DTU property due to any act of him. Loss, if any, shall be recovered from the event manager. The decision of the Vice Chancellor, DTU regarding the calculation of the amount of loss shall be final and binding on both the parties i.e., DTU and the event manager.

Registrar DTU

I have read all the above-mentioned terms and conditions and accept them and unconditionally for providing the service.

Signature and Stamp of the Bidder: \_\_\_\_\_

Date:

# List of Artists Repute

- 1. Ayushmann Khurrana
- 2. Farhan Akhtar
- 3. Amit Trivedi
- 4. Shankar Ehsaan Loy
- 5. Arijit Singh
- 6. Pritam
- 7. Sunidhi Chauhan
- 8. Shreya Ghoshal
- 9. Badshah
- 10. AP Dhillon
- 11. Akash Gupta
- 12. Abhishek Upmanyu
- 13. Rahul Subramaniam
- 14. Zakir Khan
- 15. Anubhav Singh Bassi

Registrar DTU