

UNIVERSITY OF DELHI

ESTAB. Br. II (I)

APPLICATION FOR LEAVE

1. Name of Applicant: _____
2. Post held: _____ (Ad-hoc/Temporary/Permanent)
3. Section: _____
4. Nature of Leave applied for: _____
5. Period of leave applied for: _____ days from _____
to _____
6. Saturdays/Sundays and holidays if any proposed to be prefixed / suffixed to
leave _____
7. Grounds on which leave is applied for: _____

8. Address during leave: _____

Dated _____

Signature of Applicant